



## Inyo County Commercial Photography and Filming Application and Permit

**Permit Number** \_\_\_\_\_  
(Internal use – Road Dept. only)

### Parks

Inyo County Parks and Recreation  
163 May Street  
Bishop, California 93514  
(760) 873-5577 (760) 873-5599 Fax  
e-mail: [telliott@inyocounty.us](mailto:telliott@inyocounty.us)

### Roads, Facilities, and Airports

Inyo County Road Department  
Post Office Drawer Q – 168 N. Edwards St.  
Independence, California 93526  
(760) 878-0201 (760) 878-2001 Fax  
e-mail: [dhayden@inyocounty.us](mailto:dhayden@inyocounty.us)

Date: \_\_\_\_\_

Applicant and /or Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person and Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ email: \_\_\_\_\_ Fax: \_\_\_\_\_

Location and Description of Filming Project (Park, Facility, Road, Airport): \_\_\_\_\_

\_\_\_\_\_

Equipment to be used: \_\_\_\_\_

\_\_\_\_\_

Number of Personnel, includes film crew and talent: \_\_\_\_\_

Traffic Control Supplied By (Roads only): \_\_\_\_\_  
CHP/Inyo County Sheriff

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Hours: \_\_\_\_\_ am/pm To: \_\_\_\_\_ am/pm

Stunts: Y/N Pyrotechnics: Y/N Wet Down: Y/N

Are you requesting the closure of a County Park or any County Building or road? Y/N

**(Note: A request to close any County Park or to use any County Buildings requires Board of Supervisors approval with two months advance notice. Request for a road closure, except for ITC also requires Board of Supervisors approval, with two months advance notice.)**

FEES

1. General Fees

All fees shall be paid in advance of the activity. Fees, except the permit/processing fee, shall be refunded if the activity is cancelled. No prorated charges for partial days.

- Permit/Processing Fee (Non Refundable) \$25.00  
(To be submitted with the completed application). Please allow 4-6 working days to process the filming permit.
- Filming Fee/Inspection Fee \*  
Motion Picture/Commercials/Still Photography (includes film crew and talent)

1 – 15 People	\$200.00 per day
16 – 30 People	\$350.00 per day
31 – 60 People	\$475.00 per day
Over 60 People	\$700.00 per day

\* NOTE:

**Roads, Buildings, and Airport Locations – Fees charged are doubled for weekend and Holiday Staff call out.**

**Parks – Fees charged are doubled for Holiday Staff call out.**

Fees are for filming per day in either County parks, County roads or other County facilities. A separate Filming Fee/Inspection Fee is charged for filming in each type of location in a single day. (For example, the fee for a film crew of 14 people filming in a park and on a County road in one day would be \$400.00. However, the fee for the same crew filming in two County Parks in one day would be \$200.00.)

Fees charged by the County may be waived for acknowledgement of Inyo County locations in the Film credits. (Motion Pictures only)

- **Damage Deposit:** \$500.00 (Road Department may waive the damage deposit.)

PERMIT CONDITIONS

1. Permit Conditions Applicable to All Permits.

- Permittee shall provide sanitary facilities and shall not cause, either directly or indirectly, the pollution of any surface water, and shall not dump or cause sanitary waste to be dumped on County of Inyo property. Permittee shall provide and install, in accessible locations, an adequate number of portable toilets for its entire party – including any guests of Permittee that may be admitted under this permit. Permittee shall comply with all instructions of the County.
- No disturbance of any kind to natural features such as soil, rocks, or vegetation shall be allowed without the expressed written permission of the County; and any restoration, revegetation, or mitigation necessary, whether caused with or without permission of County, shall be at the sole liability and expense of the Permittee and completed to the satisfaction of the County.
- On or before the date of the expiration of this permit, the Permittee shall remove from said properties all location sets, structures, rubbish, and other items placed on said properties by the Permittee, and in the event Permittee fails to do so, the County may recover its costs incurred therefore.

- This permit may be terminated at any time by either of the parties hereto, and until so terminated, the Permittee agrees to abide by all of the terms and conditions hereof and to pay all permit fees herein provided.
- Permittee shall be subject to the County's control and to instructions of the County representative assigned for the purpose, in order to avoid any interference with the operation of the County's facilities.
- This permit does not include the right to use any electricity, water, telephone, structures or improvements located on County property without the prior approval of the County. If electricity, water, or use of telephone is supplied for Permittee's purposes, the cost of such shall be paid by the Permittee.
- Permittee shall provide a Certificate of Insurance, which provides \$1,000,000.00 combined single limit public liability and property damage coverage naming the County of Inyo as additional insured.
- Permittee shall not commit a nuisance while on the property and will be held responsible for preventing any other person allowed to enter the property under this permit from doing so.
- Permittee shall not allow personnel or animals to enter the waters of any lake, impoundment, reservoir, river, stream, ditch or canal, and no equipment shall be placed in or on the water without having received specific approval for such act at the time the permit was obtained.
- Permittee shall inform all persons entering County property under this permit of these regulations and shall, upon reasonable notice, evict from the property any person who violates these regulations.
- The damage deposit is in part or totally refundable, depending on the results of a staff inspection of premises to determine County costs associated with the permitted activity. Actual labor costs for cleanup, replacement, or repair costs for equipment, furnishings, or property as well as any other costs allowed under this permit shall be assessed against the damage deposit. Permittee agrees to pay such costs exceeding the amount of the damage deposit.

2. Permit Conditions Applicable to Permits For Filming/Photographing on County Roads.

- No work in the road right of way will occur prior to the specified start time. This includes site preparation, equipment set-up, and filming. Any work before daylight will require special measures to ensure the safety of the traveling motorist. No filming is allowed after sundown unless specifically approved.
- No work will occur in the road right of way until adequate traffic control and advanced warning signs are in place. Signs should be 24" x 24" and orange with black lettering, placed 500 feet in advance of the traffic control. All traffic control shall be arranged by the Permittee and provided by uniformed officers of the Inyo County Sheriff Department or the California Highway Patrol. The filming company must provide the traffic control officers at all locations with a copy of the permit. Intermittent traffic control, 15 minutes maximum, is allowed.
- The tampering with or removal of any road sign, snow pole, guardrail, or any other road device is not allowed.
- Only the activities and locations requested and approved in this permit will be allowed. It is the Permittee's responsibility to familiarize itself with the conditions on the permit and to see that those conditions are adhered to.

- Inyo County permits allow filming on Inyo County roads only. The property owner(s) must be contacted for permission to use other lands if the filming or support activities extend beyond the road right of way.
  - All traffic control shall be provided by uniformed officers of the Inyo County Sheriff Department or the California Highway Patrol. This is to be arranged by the applicant.  
Sheriff Department, (760) 876-5606  
Highway Patrol in Bishop, (760) 873-3531
  - Advanced warning signs must be in place before wet down or filming begins.
  - Catering trucks and seating may not be set up in the roads.
3. This permit may be amended in accordance with the conditions set forth in Attachment A hereto.

#### HOLD HARMLESS AGREEMENT AND ACCEPTANCE OF LIABILITY

Permittee acknowledges and represents that it has inspected said properties, roads or facilities, knows the condition thereof, and assumes full responsibility for any injury to persons or damage to property arising by reason of use of said properties, roads or facilities under this permit. Permittee accepts full responsibility for lost or stolen items, breakage, or damage to property or structures and for the deportment and conduct of those attending the function for which the permit is issued. Applicant assumes all risks incidental to or connected with its operation under these terms and conditions and shall be solely responsible for liabilities arising from accidents or injuries to persons or property resulting from the function or activity.

Permittee agrees to defend, indemnify, and hold harmless Inyo County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from, or in connection with, activities conducted pursuant to this permit by Permittee, or Permittee's agents, officers, or employees. Permittee's obligation to defend, indemnify, and hold Inyo County, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, or damage or destruction to tangible or intangible property, including the loss of use. Permittee's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other cost which is caused in whole or in part by any act or omission of the Permittee, its agents, employees, suppliers, or any one directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

AGREEMENT WITH TERMS OF PERMIT AND ISSUANCE OF PERMIT

In consideration for the approval and issuance of this permit, the undersigned agrees to the terms and conditions set forth herein and agrees to abide by the terms and conditions hereof. This agreement is effective and the permit is issued upon signature by Permittee and an Inyo County officer.

**PERMITTEE**

By: \_\_\_\_\_

\_\_\_\_\_  
Name of Organization

Date: \_\_\_\_\_

**PERMIT APPROVED:**

By: \_\_\_\_\_

\_\_\_\_\_  
Public Works/Road Representative

Date: \_\_\_\_\_

**PERMIT APPROVED:**

By: \_\_\_\_\_

\_\_\_\_\_  
Parks and Recreation Representative

Date: \_\_\_\_\_

Insurance Approved

\_\_\_\_\_  
Risk Manager

The following must be submitted to Inyo County Parks and Recreation

- Signed Application
- Permit/Processing Fees
- Photography/Filming Fee
- Damage Deposit (if applicable)
- Certificate of Insurance (must name County of Inyo as additionally insured)
- Submit a separate check for the damage deposit

Filming Fees	\$ _____
Application Fee	\$ _____
Damage Deposit	\$ _____
<b>Total</b>	\$ _____

**Receipt Number** \_\_\_\_\_

**Date of Receipt** \_\_\_\_\_

**Permit Number** \_\_\_\_\_

(internal use only)